

Opportunity:

The Halifax & Region Military Family Resource Centre (H&R MFRC) is inviting applications for new Board Members to serve a two-year term (September 2024 to June 2026).

The H&R MFRC Board of Directors operates under a governance model with a commitment to the growth and financial well-being of the organization and its mission to strengthen the well-being of all those who share the unique experience of military life.

For more information about the H&R MFRC and the services we provide, please visit www.halifaxmfr.ca.

About our Board:

The Board consists of at least 51% military family members, and may also include representation from veterans/veteran family members; supporters of the military community; or parents of child(ren) enrolled in the Provincially licensed and funded Shearwater Children's Centre.

We are a welcoming and supportive organization, and we encourage applicants that reflect our diverse community.

If you require accommodation during the application or interview process, please reach out to the Recruitment Committee Chair via email.

We encourage all interested applicants to apply and let us know why you think you'd be a great fit for our Board, however, we are particularly interested in individuals who have experience/expertise in the following areas:

- Finance
- Legal
- Governance
- Human Resources
- Public Relations & Communications

Additionally, we are actively seeking representation from family members associated with the Air Force and Army.

Roles and Responsibilities

- Develop & monitor progress of the H&R MFRC's strategic plan
- Participate in monthly meetings of the Board of Directors, Board sub-committees, and the Annual General Meeting.
- Approve the annual budget, funding agreements, & monitor financial performance of the organization
- Governance oversight, including development & regular review of all governing policies, terms of reference, & bylaws of the organization, make unified decisions in the best interest of the organization
- Hire, evaluate, and manage performance of the Executive Director
- Support & participate in community events when requested by the Chair or Executive Director

Time Commitment

The expected time commitment is approximately 10-15 hours per month, including preparation, attending, and participating in monthly Board meetings and committees.

Board meetings are held one evening a month from September to June starting at 5:00pm, food will be provided.

In person attendance is encouraged, however, Board meetings and training are offered in a hybrid format, allowing for Board Members from outside the Halifax & Region area to participate remotely if required.

Childcare during in-person Board or Committee meetings may be arranged with advance notice. Board Members from outside of Halifax Regional Municipality (ie Cape Breton) may be eligible for reimbursement for travel expenses to participate in Board Meetings in accordance with our Travel & Expense policy.

Board Members are also expected to attend annual Board Training sessions, typically held on a weekend in October.

How to apply

Please complete the application form found [Here](#) and include a copy of your resume (if available).

Applications will be accepted starting **April 8th** until May 3rd, 2024. Candidates that are selected for an interview will be contacted the week of May 15th.